



**REQUEST FOR PROPOSALS FOR  
RETAIL CONCESSION OPPORTUNITY  
AT THE NORTH TERMINAL -  
DETROIT METROPOLITAN AIRPORT  
SOLICITATION NO. 140024**

Issue Date: December 5, 2013

Pre-proposal Conference: December 12, 2013 at 9:00 AM Eastern Time  
Detroit Metropolitan Wayne County Airport  
L. C. Smith Building, Airport Administration  
Mezzanine Level, Conference Room 1  
Detroit, Michigan 48242

Pre-proposal Question Deadline: December 16, 2013 at 2:00 PM Eastern Time  
Email Questions to: [Purchasing.questions@wcaa.us](mailto:Purchasing.questions@wcaa.us)  
(Reference Solicitation # 140024 in subject line of all emails)

Proposal Deadline: January 22, 2014 at 2:00 PM Eastern Time  
(Late Proposals will not be accepted.)

Submittal Location: Wayne County Airport Authority Procurement Department  
Detroit Metropolitan Wayne County Airport  
L. C. Smith Building - Main Lobby (Northeast corner)  
Detroit, Michigan 48242

Procurement Contact: Chris Jones, Solicitation Manager  
Phone: (734) 247-7900, Fax: (734) 955-5648

**DESCRIPTION:** Proposals are being solicited for the operation of a non-exclusive Retail Concession Opportunity that includes two (2) separate retail locations at the North Terminal. The contract for this opportunity is for a term of five (5) years, effective upon the Date of Beneficial Occupancy, with three (3) 1-year renewal options.

To download this RFP, all attachments, and all addenda, access the Wayne County Airport Authority website at: <http://www.wcaa.us/Business/BusinessOpportunities/CurrentSolicitations.aspx> then select Michigan Intergovernmental Trade Network (MITN) link. This RFP may also be viewed and downloaded directly from the MITN website at: <http://www.govbids.com/scripts/mitn/public/home1.asp>

The Airport Authority is pleased to announce our on-line Vendor Self Service (VSS). To do business with the Airport Authority and receive notification of future bidding opportunities, click the following web link to register: <https://wcaa.munisselfservice.com/Vendors/default.aspx> Vendors MUST respond in accordance with the solicitation document instructions.

Copies of this solicitation document and any issued Addenda may also be obtained from the Procurement Department. Please call (734) 247-7900 at least one (1) hour in advance to ensure the documents will be available.

**PARKING ADVISORY -- ALLOW SUFFICIENT TIME FOR PARKING** - Parking is available in the Blue Deck Parking Structure. From the Blue Deck, pedestrians may access the L.C. Smith Building by using the Pedestrian Bridge on the 3rd level at the south end of the Blue Deck.